

Drive Thru Testing Process

1. Clients are required to wear a face mask during the entire drive thru testing process. Staff is required to wear the following PPE:
 - a. Gown
 - b. Face shield OR goggles
 - c. Face mask
 - d. Gloves
2. Client pulls into designated Drive-Thru Testing parking spot.
3. Client will call number on sign and inform staff which parking spot they are in. Staff will tell client to fill out electronic documents. Staff will ask client if they are interested in PrEP, Trans Nav., CLEAR, Healthy Relationships, etc. Ask client if they are interested in just HIV testing, or if they would also like to take an STI testing kit home for TeleTesting.
 - a. Staff will encourage clients to fill out electronic documents on their phone. A tablet will be available for those who are unable to do so (tablet will be wiped down with a disinfectant wipe before and after each use).
4. After completing electronic documents, staff will go to the client's car with Insti test and tray. Tray has the following items:
 - a. Lancet
 - b. Pipette
 - c. Gauze pads
 - d. Alcohol pads
 - e. Band-Aid
 - f. Insti-Test Kit
5. Staff will administer test.
 - a. CLIENTS MUST WEAR A MASK FOR THE DURATION OF THE TEST. Clients who refuse/unable to wear a mask will be referred to TeleTesting
 - b. NON-REACTIVE:
 - i. Staff will give explain result to client and give them SWC leaflet.
 - c. REACTIVE:
 - i. Staff will explain result and offer to connect them with Early Intervention Specialist. Contact information for patient will be given to EIS so that he may reach out. Staff will contact Testing Manager to complete further documentation.
6. After Testing:
 - a. Bring in tray. Empty, disinfect.
 - b. Deglove
 - c. Enter result into Daily Testing Form, assign Lap Slip, and input into Access.
7. At end of shift, staff will remove PPE and place in a bag. Break down setup in Big Box and take testing packets to the Testing office. Return all supplies to supply room.

STI TELETESTING:

1. If client indicates interest in STI testing, staff will:
 - a. Inform the client they need to do BOTH HIV and STI testing via TeleTesting
 - b. Print out lab labels
 - c. Add STI Tests (Swabs/Urine tests) and HIV test to temperature-controlled envelope.
2. Staff will direct client to GoToMeeting SWC Online room to receive instructions on how to collect specimens.
 - a. Electronic forms must be completed before handing over a test. Risk assessment can be completed during TeleTesting meeting
3. Direct client to return sealed envelope with specimens to the lock box.



Pick-Up/Drop-Off

- Client can pick up a testing kit during Drive-Thru hours.
- Appointment will be made for TeleTesting, as with mailed tests.
- Client will drop off sealed thermal envelope in specimen collection box.
- Testers will ensure specimens are accurately labeled, and transport to lab for processing.
- Client will be notified of any positive STI results in 3-5 business days once labs are processed.

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